

BAFFA/2016/0107  
March 31, 2016

Dear All fellow members,

As we are all aware, the freight industry is going through a critical period with the heightened security situation at the Cargo Village in order to comply with the security level imposed with ACC3 and RA3 rules and regulations. Every day new laws and processes are being implemented which makes our life more measurable. On this BAFFA Board has been very vigilant and continuously holding meeting with all the stake holders and government authorities. We had several meetings at the Cargo Village and government offices with the honorable Minister & Secretary of Civil Aviation, The CAAB Chairman, Member Operations of CAAB, Director HSIA and other CAAB officials, Biman MD, GM Cargo, GM Security, Foreign Airlines (AOC) and BGMEA President.

In the meantime, President of BGMEA had paid a visit to the Cargo Village to experience the existing crisis and difficulties we are facing on our request. He has expressed his disappointment and dissatisfactions towards the concerned authority and will meet the honorable Minister of Civil Aviation to discuss the Cargo Village issue further to find a permanent solution of the crisis within the shortest possible time.

There was a joint meeting held on 21<sup>st</sup> March, 2016 at the office of GM Cargo Terminal. Biman Bangladesh Airlines has taken number of decisions and measures to ease the situation which to be implemented with immediate effect (copy enclosed) in presence of all stake holders. However unfortunately same are not being followed by several authority and stake holders working at Cargo Village at present.

Apart from this BAFFA is going to take following measures in order to ease the crisis with immediate effect:

1. BAFFA is going to take the export cargo canopy over its own possession, in order to facilitate its valued members. In that area members may unload their export cargo to pest the stickers and keep the same at the allocated bay not more than 48 hours prior to proceed for scanning and towards through port.
2. BAFFA is going to install an weighing scale at the entrance of export cargo canopy, so that no one need to go inside to take the weight and come back to the canopy area again, which causes severe congestion around the cargo acceptance area. (Work in progress)
3. The entire cargo export canopy area will be under the surveillance of CCTV camera and same to be installed and monitored by BAFFA. (Work in progress)
4. A professional aviation security service company named "Millennium Certis Security Bangladesh Ltd." to be deployed by BAFFA from the 1st week of April this year at Cargo Village in order to take control of the area. This will bring the discipline back to perform a professional handling of export cargo by the freight forwarders with highest security level

which will ultimately help to meet the security requirements of ACC3 and RA3 as well. (Work in progress)

5. BAFFA will also take measures to improve the sanitation system and facilities at Cargo Village for its workers and officials.

All concerned Directors and officials of BAFFA including the President paying regular visit to Cargo Village to monitor the situation and meeting authorities whenever it is necessary.

I/we, would like to thank all our valued members and their staffs at airport for their proactive support in resolving the existing burning issues and also urge to hold patience during such an unusual situation.

With best regards

Mahbubul Anam  
President



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Encl.: Minutes of the meeting

Biman Bangladesh Airlines Ltd.  
Cargo Terminal, HSIA, Dhaka

Ref: DACFZ/Miscl./2016/

Date: 23.03.2016

**Minutes of the meeting held on 21 March, 2016 on ACC3 & RA3 issues.**

A meeting was held on the ACC3 & RA3 issues on 21 March, 2016 in the office of General Manager, Cargo. officials from BAFFA, foreign airlines, representatives from AOC cargo, CAAB and Biman attended the meeting. The list of the attendees is attached herewith.

General Manager, Cargo welcomed all at the beginning of the meeting. Chairman AOC cargo wanted to know about the latest situation of ACC3 & RA3. Other airline personnel also expressed their concern about the issue. Representative of BAFFA put emphasis on screening issues. There were detail discussions on the overall situation of cargo movement. After thread bare discussion General Manager Cargo appraised the meeting about the status of ACC3 & RA3 and inform all about certain process to be followed:

- a) BAFFA helpers/supervisors working in the cargo village area must wear Jacket of the same colour i.e. red colour. This is to be fully complied from 25 March, 2016.
- b) Serial number for the use of screening machine will be given from the office recently placed after the entrance gate by CAAB and BAFFA will assist in the process.
- c) BAFFA is to cooperate and assist to make serial for the entry of the trucks considering the flight timing.
- d) No cargo to be placed at the acceptance area without sticker. BAFFA will formulate process to implement this and Biman will monitor it.
- e) (i) For screening purpose, one screening machine will be kept dedicated for cargo of freighter flight.  
(ii) Two will be kept for dry cargo.  
(iii) One will be kept for perishable. This machine will also be used for dry cargo where there will be no cargo for perishable to scan.  
(iv) To implement this, BAFFA has to come up with proposal about the process for the movement of cargo up to acceptance area from the entrance gate.
- f) After build-up of cargo, the ULD will be kept in the warehouse. If there is space constraint in that case build-up ULDs can be kept at the airside in a systematic way. Biman will ensure the security at airside area. GSE representative will keep the ULDs in a systematic way at the airside.
- g) Once the A/C is placed in the Bay. Cargo will be taken at the bay with the escort of security personnel.

*Mr. M. M. Khan*

- h) Any airline intends to get their cargo at the bay before arrival of A/C at the bay; ULDs can be transferred to the bay with security escort which has to be received in writing giving ULD number by respective airline. Respective airline representative will have to remain at the bay to secure the cargo.
- i) After completion the documentation, representative of the respective airlines is to coordinate with foreign carrier handling unit of Biman to check and get stamped on the top sheet of the document and on the CSD form.
- j) GSE representative working in the warehouse will ensure availability of dolly/tow tractors and others GSE equipment.
- k) After build-up of cargo, weight of ULD is to be taken using electronic weighing scale. The old weighing scale of the warehouse is not to be used without the written consent of foreign carrier handling section of Biman.
- l) CAAB is to ensure the continuous operation of four screening machines. CAAB officials are to monitor the process of giving serial numbers for scanning and to reach the documents to the operators of the scanning machine.
- m) The agency which transport it's cargo only be airfreight would be get preference for scanning.
- n) The house opined to arrange an emergency fire exit of the cargo village office building as there is no way out other than one passage. CAAB is to take initiative.
- o) BAFFA & other airlines representatives opined to install at least additional four scanning machines to meet-up the demand of Export Cargo. CAAB is to coordinate the matter.

General Manager. Cargo requested all to cooperate to implement the system specially related to security issues and finally concluded the meeting with a vote of thanks.

*Md. Ali Ahsan*  
23/03/16

Mohd. Ali Ahsan  
General Manager, Cargo Terminal  
Biman Bangladesh Airlines Ltd.